



Ewa by Gentry  
Community Association

# SUMMERFEST 2025



Aloha,

We are gearing up to host **SummerFest 2025**. This non-profit community event is an invitation to all in the Ewa area to celebrate the growth and development of the community. **Admission is free for all.**

Partnering with various local businesses and other community groups, we invite you to help make this a fabulous day! The event will be held at the Westside Community Center & Park that borders Keaunui Drive and Kapolei Parkway, on **Saturday, August 23rd, 2025**. This year's celebration will feature great entertainment, fun rides and games, fabulous food and shopping. We are highlighting a diverse selection of resources that encourage healthy lifestyles and foster productive activities for keiki and ohana.

Ewa by Gentry Community Association is home to over 25,000 residents. This annual festival has a 20+ year history and is eagerly anticipated and well attended. We invite your organization to participate as a sponsor. Sponsoring a community event is not just about business benefits, it's also an opportunity to make a difference and a positive impact in the community. In addition to advancing your brand exposure through your sponsorship, your company can support valuable causes and contribute to the betterment of our community.

Please refer to the **SummerFest 2025 Marketing Kit** for details regarding sponsorship packages.

A hui hou,

**Madeline Carswell**

Ewa by Gentry Community Association  
91-1795 Keaunui Drive  
Ewa Beach, HI 96706  
Tel: (808) 685-0111 x24  
Email: [events@ebgca.net](mailto:events@ebgca.net)



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Community Association

# SUMMERFEST 2025



**Saturday, August 23<sup>rd</sup>, 2025**  
**Westside Community Center & Park**  
91-1025 Koana Street , Ewa Beach Hawaii 96706

**Time:** Arrive & Set-Up 9:00 a.m. – 11:00 a.m.  
Event **11:00 a.m. – 5:00 p.m.**  
Breakdown 5:00 p.m. – 7:00 p.m.

**Description:** Ewa by Gentry Community Association's SummerFest event will feature great entertainment, fun rides, fabulous food and shopping. Favorite local eateries will be selling food and non-alcoholic beverages while various organizations will host educational activities and exhibits. This is a non-profit community event celebrating family and supporting community in West Oahu.

**Major Coordinating Sponsor:** Ewa by Gentry Community Association

## SPONSOR INFORMATION FORM

Name of Organization:		
Contact Name:		
Phone:		
Street Address:		
City, State, Zip Code:		
Email:		
Please check mark your Sponsorship Level and enclose check payable to: Ewa by Gentry Community Association		
Diamond (\$3,000)	Platinum (\$2,500)	Gold (\$2,000)
Silver (\$1,000)	Bronze (\$500)	Tent Space (select one): Yes or No

Mail to: 91-1795 Keaunui Drive Ewa Beach, Hawaii 96706.  
If you have any questions, please contact Madeline Carswell at (808) 685-0111 ext. 24.

**Publishing deadline is June 25<sup>th</sup>.**

**All logo artwork must be received to be included on advertising materials.**

## **Ewa by Gentry Community Association's SummerFest 2025**

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This contract between the Ewa by Gentry Community Association (EbGCA) and the Exhibitor shall be for the day of August 23rd, 2025. Ewa by Gentry's Community Association's SummerFest (Event) will be held at the Westside Community Center & Park at the corners of Kapolei Parkway and Keaunui Drive. The term 'Exhibitor' will apply to all food vendors, businesses or commercial entities, crafters, non-profit organizations, sponsors, and any other participants who will be dealing with Ewa by Gentry Community Association and the general public. The Event will be open to the public from 11:00 a.m. to 5:00 p.m.

Each Exhibitor must execute a contract for the right to exhibit. Subletting an exhibitor space is prohibited. Exhibitor space contracts will not be binding in the event of fire, strike, riot, civil commotion, natural disasters, acts of nature, war or other unavoidable circumstances which render the park unfit for use, restrict limits or prevent the presentation of the Event. Exhibitors shall indemnify and hold harmless, EbGCA, its Board of Directors, staff, and its co-sponsors from all liability, which may ensue from any cause. EbGCA, its Board of Directors, staff and co-sponsors shall not be responsible for damages or otherwise to any exhibitor by reason of war, civil commotion, riot, fire, natural disasters, or occurrences, acts of nature or any causes beyond control which in any manner restricts, limits, or cancels the Event. The Event will be held, rain or shine.

Exhibitors shall be contained within their designated area or booth. Exhibitors shall not solicit or distribute handbills, brochures, or any other printed promotional material outside of their booth area. Interference with the light, space, or presentation of another Exhibitor will not be allowed. Placement of signs, banners, and/or advertising material shall be of good taste and Ewa by Gentry shall have the right to remove any material it deems offensive. Public address systems, sound, motion pictures or other demonstrations or equipment with objectionable light or noise as determined by Ewa by Gentry will not be permitted.

Exhibitors will be held responsible for any damage to the grounds, landscaping, facilities, equipment, or decorations caused or occasioned by them, their employees, agents, or representatives. Sprinkler systems must be protected against any damage or dangerous conditions. The storage of gasoline, kerosene, acetylene, or other flammable or explosive substances will not be permitted in the area due to a City ordinance. All decorative materials must be fireproof and must conform to the requirements of the Honolulu Fire Department.

Exhibitors or professionals who are required by law to be licensed must hold a current license on file with the Contractors License Board (CLB). State law requires a firm offering installation work and/or offering contractual services on a job site as specified under CLB to be licensed. For assistance regarding licensing requirements, call CLB at 808-586-2700. All prospective exhibitors must provide, prior to the Event, evidence of a current license for the service exhibited where such services require a contractor's license under state law. Lacking such, Ewa by Gentry Community Association reserves the right to prohibit the Exhibitor from participation in the Event.

## Ewa by Gentry Community Association's SummerFest 2025

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Exhibitors shall sell products which are legal and appropriate for a family, community-oriented event. Ewa by Gentry Community Association reserves the right to have an Exhibitor remove a product or item, which is objectionable to Ewa by Gentry Community Association or its designated representatives. The Exhibitor will not argue or question the request. Sales of guns or other weapons are prohibited.

Booth areas will be approximately 10' x 10'. Exhibitors may set up from 9:00 a.m. to 11:00 a.m. on August 23rd, 2025. All vehicles must be off the park grounds by 10:30 a.m. and set-up must be complete by 11:00 a.m. No unpacking or uncrating or packing and dismantling shall occur from 11:00 a.m. - 5:00 p.m. All exhibits must be completely dismantled and moved out by 7:00 p.m. on August 23rd, 2025. Exhibitors are responsible for disposing of all unnecessary boxes and trash and must clean their area at the close of the Event. Failure to comply may result in loss of deposit and refusal for booth space for future events. Any food booth, crafter, sponsor, or ride Exhibitor NOT setup by official start of the Event will lose their deposit. Any food booth, crafter, sponsor or ride Exhibitor who begins breaking down any time prior to 5:00 p.m. will lose their deposit and may be banned from participating in future events.

Sponsors may cancel up to May 31, 2025 for a 50% refund of the sponsor fee. Sponsors who for any reason do not participate on August 23rd, 2025, are not entitled to a refund.

Exhibitors must comply with all City and County ordinances, State statutes, and Federal laws. Exhibitors will also comply with the rules of the Event as stated verbally or in writing by Ewa by Gentry Community Association. Failure to abide by the laws and this agreement shall be grounds for immediate removal or non-involvement in the Event.

I also understand that the Ewa by Gentry's Community Association's SummerFest 2025 event will be videotaped and photographed for the Ewa by Gentry social and print media and agree that myself and/or my workers/volunteers may appear on such. **I have read the agreement and will abide by the stated terms.**

***No solicitation or distribution of materials allowed outside of your assigned stall.***

\_\_\_\_\_ ***(Initial)***

\_\_\_\_\_  
Exhibitor or Authorized Agent or Representative

\_\_\_\_\_  
Date

\_\_\_\_\_  
Ewa by Gentry Community Association Representative

\_\_\_\_\_  
Date